

Valley Community SBDC



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valleycommunitysbdc.com

Madera County Fictitious Business Name and Business License Information



Congratulations on taking the first steps to starting your business!

The two primary things you need are a Fictitious Business Name Statement (FBN) and a Business License. This document was created to provide you with the direct contacts to obtain these important documents based on where your business will operate. FBN's are filed with the County Clerk's office of the county where your business will be located. Business Licenses are filed in the City in which your business will be located.

It is important to note that these are the two fundamental items needed for your business. However, there can be many more required licenses and/or permits needed for a particular kind of business. For example, Health Department Permits, Sellers Permits, Home Occupancy Permits, as well as specialty licenses, permits and certifications that apply to specific industries (daycare, healthcare, cosmetology, automotive repair, etc.).

Please work with your SBDC Advisor to make sure you are obtaining the necessary licenses and permits for your particular business.

Madera County Fictitious Business Name Statement Information

Application Process Information

- Madera County Website: www.maderacounty.com
- Fictitious Business Name Statement: www.maderacounty.com/government/county-clerk-recorder-elections/fictitious-business-name-statement
- Fictitious Business Name Search: maderacountyca-web.tylerhost.net/web/search/DOCSEARCH201S9 (To check if the business name you want to use isn't already being used)
- Fictitious Business Name Statement Form: www.maderacounty.com/home/showpublisheddocument/41852/638687362857230000
- Fees: \$25 For Filing Fictitious Business Name Statement / \$7 For Each Additional Person
- Submit Completed Application with Payment In-Person or By Mail to this Address: 200 W. 4th Street, Madera, CA 93637

County Clerk Contact Information & Address

- Madera County Clerk Phone Number: (559) 675-7724
- Email to Contact: RecorderInfo@maderacounty.com
- Madera County Clerk Office Hours: Mondays thru Fridays 8 am - 5 pm
- Madera County Hours of Recording: Mondays thru Fridays 8 am - 4 pm
- Madera County Clerk Physical Address: 200 W. 4th Street Madera, CA 93637

Newspaper Contact Information

- Madera Tribune Phone Number: (559) 674-2424 / Email FBN Statement: legals@maderatribune.net
- Madera Tribune Website: www.maderatribune.com
- Madera Tribune Address: 2591 Mitchell Court, Ste. 107 Madera, CA, 93637
- Madera County Adjudicated Newspaper Link: www.maderacounty.com/home/showpublisheddocument/31648/638463513923630000

Madera County Incorporated Cities Business License Information

Chowchilla, CA

Webpages & Links

- Chowchilla City Website: cityofchowchilla.org
- Business License Website: cityofchowchilla.org/285/City-Business-License
- Business License Details: library.municode.com/ca/chowchilla_city/codes/code_of_ordinances
- In-Town Business License Application: cityofchowchilla.org/DocumentCenter/View/3436/In-Town-Business-License-Application-2024
- Out-Of-Town Business License Application: cityofchowchilla.org/DocumentCenter/View/2865/Business-License-Application---Out-of-Town
- Home Occupation Permit Application: cityofchowchilla.org/DocumentCenter/View/2996/OCCUPATION-PERMIT-APPLICATION
- State Mandated Fee: \$4
- Business License Application Fee: \$28
- Master Fee Schedule: cityofchowchilla.org/DocumentCenter/View/3678/Master-Fee-Schedule-FY-2025-26 (Refer to page 17 for more information on business license fees)

Contact Information & Address

- City of Chowchilla Phone Number to Contact: (559) 665-8615
- City of Chowchilla Finance Department Phone Number: (559) 665-8615 Ext. 751
- Email to Contact & Submit Business License Applications: Finance@cityofchilla.org
- If you want to Submit your Business License Application via Mail, Mail to this Address: City of Chowchilla, Attn: Finance Department/Business License, 130 S Second Street, Chowchilla, CA 93610
- If you want to Submit your Business License Application In-Person go to this Address: Finance Department in City Hall at 130 S Second Street during City Hall
- City of Chowchilla Department Hours of Operation: Mondays thru Fridays 8 am - 5 pm
- City of Chowchilla Department Physical Address: 130 S 2nd Street Chowchilla, CA 93610

Madera, CA

Webpages & Links

- Madera City Website: www.madera.gov
- Business License Webpage: www.madera.gov/home/departments/finance/business-licenses/
- Checklist for Starting a Business in Madera: www.madera.gov/wp-content/uploads/2017/11/How-to-Start-a-Business-Final.pdf
- Pre-Inspection Checklist: www.madera.gov/wp-content/uploads/2017/11/FIRE-CHECKLIST.pdf
- In-Town Business License Application: www.madera.gov/wp-content/uploads/2025/03/BL-APP-In-Town.pdf
- Out-Of-Town Business License Application: www.madera.gov/wp-content/uploads/2025/03/BL-APP-Out-of-Town.pdf
- Business License Fee Information: www.madera.gov/wp-content/uploads/2016/09/Business_License_Ordinances.pdf
- State Mandated Fee: \$4
- Business License Application Fee: \$50

Contact Information & Address

- City of Madera Phone Number to Contact: (559) 661-5400
- Business License Phone Number: (559) 661-5408
- Email to Contact: businesslicense@madera.gov
- City of Madera Department Hours of Operation: Mondays thru Fridays 8 am – 5 pm
- City of Madera Department Physical Address: 205 W 4th Street Madera, CA 93637